

Limited Use Permit of Elevators During Construction

ITS 24-001

Date Issued: September 24, 2024

Inspection and Technical Services (ITS) may approve a passenger elevator for Limited Use during construction, meaning the elevator cannot be used or accessible by the general public. The elevator may be temporarily used for construction or demolition to provide transportation for construction personnel, tools, and materials only in accordance with section 5.10 of CSA B44 Safety Code for Elevators and Escalators.

Requesting a Limited Use Permit

To obtain a Limited Use Permit, the Elevator Installation company shall send an inspection request to ITS.

To book the inspection, the Elevator Installation company shall:

- Email to: ITSEDintake@gov.mb.ca
- Subject line: "Request for Limited Use Permit for *"Insert Address here"*"
- In the body of the email provide the following:
 - Building Name and Full Address
 - Indicate preferred date range
 - Elevator Mechanic Phone and Email
 - General Contractor Phone and Email
 - Owner Representative contact information

Note: Please allow 3 – 5 Business days to confirm and coordinate the inspection.

Inspection Requirements

The elevator being approved for Limited Use must be inspected by an ITS Elevator Inspector. At a minimum, the Inspector shall verify and witness all required tests in accordance with CSA B44 Safety Code for Elevators and Escalators except for:

1. Clause 2.27.1 Communication for the car, require radios or some other devices to allow for 2-way communication.,
2. Clause 2.27.2 Emergency Power; and.
3. Clause 2.27.3 FEO – initiating devices, but FEO key switches are required to be operational.

Upon approval, the ITS Elevator Inspector will fill out a Limited Use Permit (*see Figure 1 below*) and post inside the cab of the elevator.

The permit shall be posted and visible at all times in the cab of the elevator. This permit will expire after 90 days and will require re-inspection to ensure that it is operating within the conditions before considering an extension.

Conditions for Limited Use

ITS will only allow one Limited Use elevator per building.

A Limited Use elevator may be allowed to operate if the following conditions are met:

1. The elevator is used by construction personnel only and not for public use,
2. The elevator is manned by an operator who is equipped with a 2-way communication device, and
3. The elevator shall only be operated during construction hours.

For more information on the Limited Use Permit, contact us at 204-945-3373 or ITSEDintake@gov.mb.ca

Manitoba 
Inspection and Technical Services

The Elevator Act
ITS ED Form - 11

Limited Use Permit

- This elevator is for construction use
- This elevator shall not be used or accessible by the general public
- For use by **Authorized Construction Personnel Only**
- The unit shall be manned with an operator with 2 way communication
- This unit shall be operated only during construction hours.

Location: _____ MB Unit # _____
Maximum Load (lbs) _____

This unit requires a final inspection by Inspection and Technical Services

Inspected By: _____ Signature: _____ Date: _____
(MMDDYYYY) (MMDDYYYY)

This Permit Expires on: _____
(MMDDYYYY)

For more information regarding this permit please contact Inspection and Technical Services:
Phone: 204-945-3373 Toll Free: 1-800-282-8069 Email: ITSEDintake@gov.mb.ca

Figure 1 - Example Permit